



Environmental Alert

Empower Healthcare in Uganda Project

Terms of Reference

Consultant to develop Information, Education and Communication (IEC) material on reproductive health, sanitation, nutrition and Covid19 standard operating procedures.

1. Background

Environmental Alert (EA) and Südwind an Austrian based NGO developed and are implementing a joint project entitled, "emPower Health Care in Uganda". This project aims at supporting health centers in hard to reach areas and refugees settlements in Uganda, within the Albertine rift that are faced with energy access limitation, which compromises effective delivery of health services to some of the hardest hit communities by COVID 19 through installing small-scale solar solutions. The project is supporting two health Centres, Kasonga Health Centre 2, Kyangwali Sub County, Kikuube District targeting the refugee communities and Maisuka Health Centre 3, Kyakazihire Sub County, Kibaale District targeting the Ugandan communities.

Among the project activities is the production and printing of information, education & communication (IEC) materials, whose content will focus on reproductive health, sanitation, nutrition and Covid 19 SOPs. For these materials to be effective there is need to engage the Health Centre leadership, District, VHTs and communities to identify the specific information gaps that we can address.

2. Purpose

The overall aim of the consultancy is to develop Information, education and communication materials that reflect the context of the targeted refugee and host communities.

Objectives of the consultancy

- a) Gather information from project areas that reflect contextual information needs of the communities on reproductive health, sanitation, nutrition and Covid 19 SOP's.
- b) Develop content, illustrate and produce graphic designs for the IEC materials based on the information gathered.
- c) Present draft IEC materials for validation with key stakeholders from the Ministry of Health (MOH), the District Health Officers (DHO) and make amendments based on recommendations made.

3. Scope of Work

The consultant will be required to participate in the initial problem identification, information needs- assessment, development and validation of carefully crafted IEC materials in those thematic areas alongside the Ministry of Health (MOH) which is a key sectoral actor. The IEC materials must reflect the context of the targeted refugee and host communities of Kyangwali and Kyakazihire Sub Counties respectively.

Indicative Activities
1. Attend briefing with EA
2. Carry out the information needs assessment (INA) at Kasonga & Maisuka Health Centres.
3. Submission of INA report above and first draft content & infographics design to EA.
4. Meeting with MOH, EA, DHOs of Kikuube and Kibaale Districts to validate the IEC materials.
5. Translation of approved materials to Kiswahili & Runyoro for the refugee and host communities respectively.

4. Target Group

The information needs assessment will be done at Kasonga Health Centre 2, Kyangwali Sub County, Kikuube District targeting the refugee communities and Maisuka Health Centre 3, Kyakazihire Sub County, Kibaale District targeting the host communities. Informants will include Health Centre staff, VHT Coordinators, Community leaders and participants. The validation exercise will target Ministry of Health (MOH), EA staff and District Health Officers (DHO).

5. Expected Deliverables/Output

The consultant will be required;

- a) To develop a pre-designed questionnaire to guide the information collection. The questionnaire will be submitted to EA for discussion before the information needs assessment can be carried out.
- b) To assemble information into required content, clear illustrations and designs to inform the agreed upon IEC materials.
- c) To present the draft IEC materials at a validation workshop with key stakeholders from the Ministry of Health, district and EA for review and validation.
- d) The final expected output is well-illustrated information, education and communication materials.

6. Payment terms

Consultant will be paid 30% upon signing the contract and 70% upon completion of the validation exercise and final approval to print.

7. Requirements

The research team should possess the following requirements:

a) Competencies

- Minimum of university degree (Bachelor's or equivalent) in Mass Communication, Industrial Fine Art or related fields.
- Demonstrated previous experience in undertaking qualitative research and IEC materials content development, illustrations and info graphics.
- Possess sound knowledge on issues of public health.

b) List of documents to be submitted.

- Expression of Interest indicating an all-inclusive fee per day.
- Draft questionnaire to guide the information needs collection.
- CVs highlighting relevant experience.

8. Submission of Expression of Interest

Applicants are requested to send an all-inclusive fee per day and their CVs highlighting relevant experience as well as other supporting documents (if applicable) to procurement@envalert.org & a copy to Lawrence.ssentongo@envalert.org by 21st June 2022.